Virginia Innovative Nuclear Hub (VIN Hub) Internship

**Internship Description**:

VIN HUB is looking for candidates interested in communications, research and workforce development for part-time internships helping to advance the nuclear industry in Virginia.

Internships will be semester by semester and will be paid at a $15 per hour rate. It is anticipated that interns will spend up to 8 hours a week supporting the VIN HUB Executive Director.

**Learning Outcomes:**

Interns will

* gain experience on the communication, non-profit operations, building research & development capacity and community outreach.
* have the opportunity to observe, interact, and network with an array of industry leaders in the Commonwealth.
* have the opportunity to learn about communications and outreach strategies

**Area of Interest:**

* Advanced nuclear technologies
* Communications
* Basic research and analysis

**Responsibilities:**

Interns perform a range of duties, drafting letters, media and social media monitoring, research, simple data analysis, drafting documents and creating social media content. Other specific tasks could include:

* CRM management
* E-mail campaigns
* Social media management
* Website maintenance and updates
* Basic online research on
  + applicable grant opportunities
  + job postings at target sites (openings by degree, job type, location, remote/hybrid/onsite, other)
  + existing relevant educational opportunities K-12, undergraduate and graduate levels
* Assist with administrative tasks related to tracking projects and initiatives

**Requirements:**

* Must be a student at a Virginia University
* Student must be interested in the nuclear industry
* Student must have attended four semesters as a full-time student
* Ability to work remotely
* Ability to meet deadlines

**Preferred Qualifications:**

* Strong research and writing ability
* High level of comfort with social media and other online platforms
* Strong research, analytic and writing skills
* Ability to write, think, and operate both independently and on a team
* Strong organizational skills and attention to detail
* Demonstrated ability to communicate effectively and work collaboratively
* Attention to detail and willingness to take initiative.

**Virginia Innovative Nuclear Hub (VIN Hub)** - was established as a 501(c)(3) research and education organization in 2024. The Hub’s goal is to integrate highly collaborative research teams, spanning multiple scientific, engineering, and where appropriate, economics and public policy disciplines. By bringing together top talent from across the full spectrum of R&D performers—including universities, private industry, non-profits, and National Laboratories—the Hub will serve as a world-leading nuclear research, engineering, education and technology center, solving technical, business, and societal problems - all within Virginia’s footprint.

**Our Mission:**

Advance Virginia’s nuclear energy technologies **through the coordinated efforts of industry and academia** in the areas of workforce development, research, education, electrical generation, supply chain, advanced manufacturing, and expertise into a global advantage.

To fulfill this mission, VIN HUB will develop and implement programs and activities in the three major areas of research and development, workforce development and public outreach.

To learn more about VIN HUB please go to [www.vanuclearhub.org](http://www.vanuclearhub.org) (site still under construction) or e-mail [info@vanuclearhub.org](mailto:info@vanuclearhub.org)