

## College-Wide Policies

### Take 2:

Under the compressed TAKE2 structure, courses involve a greater amount of out-of-class learning than in a conventional semester. Whereas a typical college course comprises two hours of out-of-class learning per hour spent in class (for about five courses at a time), TAKE2 courses contain about 3.5 hours of out-of-class learning per hour spent in class (for only two courses at a time). This enables TAKE2 courses to achieve the total learning time necessary to meet accreditation standards, and it makes each course an immersive academic experience.

### Title IX:

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. I also have a mandatory reporting responsibility related to my role as a faculty member. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share information regarding sexual misconduct or information about a crime that may have occurred on Randolph's campus with the College's Title IX Coordinator, Tamara Kusic. I do this to make sure that you are able to get all the information and support you may need.

The Health Center and Counseling Center staffs are not mandated reporters. As such they are not required to share information about sexual misconduct with the College and will keep your information private and confidential.

### Accommodations:

Randolph College is committed to providing learning experiences that are accessible for all students, and will make reasonable accommodations for individuals with documented disabilities. If you have a learning difference or a disability — mental health, medical, or physical impairment — please contact Diane Roy, Coordinator of Access Services, at [droy@randolphcollege.edu](mailto:droy@randolphcollege.edu) or 947-8132 for more information.

### Academic Services:

Academic assistance via peer tutoring and one-on-one consultations with the Director of the ASC and Writing Program is available for free to all Randolph students. Students can easily register for these services at [randolph.mywconline.com](http://randolph.mywconline.com). From there, instructions and appointments are available for writing, academic strategies, and subject tutoring. All students are also automatically enrolled in a supplemental Moodle page that houses a myriad of academic strategies for online and in-person instruction. Please contact Grant Kittrell at [gkittrell@randolphcollege.edu](mailto:gkittrell@randolphcollege.edu) or 947-8827 for more information.

### Plagiarism:

Plagiarism, an act that violates the College's Honor Code, is using the words or ideas of another person without properly acknowledging the source. Ignorance of the conventions of documentation is not a defense for plagiarism. See the Student Handbook ([www.randolphcollege.edu/studenthandbook](http://www.randolphcollege.edu/studenthandbook)) for more information. You can educate yourself even more by speaking about the topic with faculty and Writing Lab tutors.

**Honor Code and the Honor Pledge:**

The Student Handbook ([www.randolphcollege.edu/studenthandbook](http://www.randolphcollege.edu/studenthandbook)) describes the Honor Code and the Honor System. If you have questions about how the Honor Code pertains to this class, it is your responsibility to ask them.

Randolph students take the following pledge: “I pledge absolute honesty in my academic work and in all personal relationships at Randolph College. I will maintain the integrity of my word and I will respect the rights of others. Realizing that these standards are an integral part of life at Randolph College, I assume my obligation to uphold this honor pledge. If at any time I fail to live up to my obligations of this pledge, I will report myself to the Chair of the Judiciary Committee. I will also ask others to report themselves for any infraction of this pledge.”

**Student Athletes:** Randolph follows NCAA guidelines. Student athletes are expected to be familiar with page 10 of the Randolph College Student Athlete Handbook, which describes how to proceed when athletic competitions conflict with classes:

[https://randolphwildcats.com/documents/2021/5/25/SA\\_Handbook\\_21\\_22\\_docx\\_1\\_.pdf](https://randolphwildcats.com/documents/2021/5/25/SA_Handbook_21_22_docx_1_.pdf)

-

**Free Pantry:**

Randolph College has a campus food pantry, located in Moore Hall 107, available to students, faculty, and staff who need assistance. The pantry provides non-perishable items and resources on how to secure perishable items through Parkview Community Missions, who is partnering with us. For more information regarding the Food Pantry, please contact the Dean of Students Office at [deanofstudents@randolphcollege.edu](mailto:deanofstudents@randolphcollege.edu).

**Equity and Belonging Community Commitment Statement:**

Since its founding in 1891, Randolph College challenged conventions and educated women, a sharp departure from the common social practice of the time to only offer education to men. Today, we stand at another crossroads of reckoning - race, class, ethnicity, religion, disability, sexuality, and gender are identities that are testing the ethical underpinnings of higher education institutions. As a liberal arts institution firmly rooted in a tradition of a life more abundant and in the value of education as freedom for all, we are positioned to heed the current call of righting historic silences and the continuous work of equity management in our operations, academic programs, and support services. We are charged to serve the community around us, enhance the community within our walls, and build a community poised for our future. We are committed to each of our students and the safety within this community. Therefore, we will respect and honor each person while finding opportunities to support, encourage and celebrate. Our community stands against any form of discrimination based on race, sex, gender, age, disability, ethnicity or religious belief or any act that demeans another. In order to uphold this statement, we have implemented a bias reporting system available to anyone on our campus.

[https://cm.maxient.com/reportingform.php?RandolphCollege&layout\\_id=7](https://cm.maxient.com/reportingform.php?RandolphCollege&layout_id=7)