

## College-Wide Policies

### **Title IX:**

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. I also have a mandatory reporting responsibility related to my role as a faculty member. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share information regarding sexual misconduct or information about a crime that may have occurred on Randolph's campus with the College's Title IX Coordinator, Sharon Saunders. I do this to make sure that you are able to get all the information and support you may need.

The Health Center and Counseling Center staffs are not mandated reporters. As such they are not required to share information about sexual misconduct with the College and will keep your information private and confidential. Some staff and faculty serve as Campus Advocates. They can offer confidential guidance but they do need to report basic occurrence information. If a faculty member is also serving as a Campus Advocate, they remain a mandated reporter while in the classroom. A student must ask to speak to them in their role as Campus Advocate before revealing any information.

### **Accommodations:**

Randolph College is committed to providing learning experiences that are accessible for all students, and will make reasonable accommodations for individuals with documented disabilities. If you have a learning difference or a disability — mental health, medical, or physical impairment — please contact Diane Roy, Coordinator of Access Services, in the Academic Services Center, 4<sup>th</sup> floor, Lipscomb Library; 947-8132; [droy@randolphcollege.edu](mailto:droy@randolphcollege.edu).

### **Academic Services:**

Academic assistance via peer tutoring and one-on-one consultations with the Director of the ASC and Writing Program is available for free to all students enrolled at Randolph College. Students can easily register for these services at [randolph.mywconline.com](http://randolph.mywconline.com). From there, online instructions and appointments are available for writing, academic strategies, and subject tutoring. All students are also automatically enrolled in a supplemental Moodle page that houses a myriad of academic strategies for online and in-person instruction. Please contact Grant Kittrell at [gkittrell@randolphcollege.edu](mailto:gkittrell@randolphcollege.edu) or 434-947-8827 for more information.

### **Plagiarism:**

Plagiarism, an act that violates the College's Honor Code, is using the words or ideas of another person without properly acknowledging the source. Ignorance of the conventions of documentation is not a defense for plagiarism. The Student Handbook ([www.randolphcollege.edu/studenthandbook](http://www.randolphcollege.edu/studenthandbook)) provides examples of ways to avoid it. You can educate yourself even more by speaking about the topic with faculty and Writing Lab tutors.

**Honor Code and the Honor Pledge:**

The Student Handbook ([www.randolphcollege.edu/studenthandbook](http://www.randolphcollege.edu/studenthandbook)) describes the Honor Code and the Honor System. If you have questions about how the Honor Code pertains to this class, it is your responsibility to ask them.

Randolph students take the following pledge: “I pledge absolute honesty in my academic work and in all personal relationships at Randolph College. I will maintain the integrity of my word and I will respect the rights of others. Realizing that these standards are an integral part of life at Randolph College, I assume my obligation to uphold this honor pledge. If at any time I fail to live up to my obligations of this pledge, I will report myself to the Chair of the Judiciary Committee. I will also ask others to report themselves for any infraction of this pledge.”

**Free Pantry:**

Food insecurity is a growing problem in our country. Statistics tell us that 1 in 8 Americans, about 40 million people, are food insecure. Randolph College now has a campus food pantry, available to students, faculty, and staff who need assistance. Located in Moore Hall 107, the pantry provides non-perishable items and resources on how to secure perishable items through Parkview Community Missions, who is partnering with us to supply food for our campus pantry. When you visit the pantry, select what you need and document selected items in the food log on the back table. The information you log is anonymous; it is used to inventory and restocking purposes only. For more information regarding the Food Pantry, please contact Tanya Weigold (tweigold) or Donna Burckhard (dburckhard) in the Dean of Students Office.